



SUNDAR NAGAR INTEGRATED RURAL DEVELOPMENT ASSOCIATION

SIRDA Polytechnic

SUNDAR NAGAR NAULAKHA P.O. KANAL DISTT. MANDI (H.P.) PIN - 175019
TEL: 019022 29043 29298 30000 05171 4757 FAX: 01902 293112
Website: www.sirda.in E-mail: sirda.edu@gmail.com

Ref. No. SIRDA/Poly/2025- 815

Dated: 10/02/2025

To
The Dean Academics,
Himachal Pradesh Technical University,
Hamirpur.

Subject: Submission of Self Study Report Part-I & Part-II.

Respected Sir,

With reference to your letter no.HPTU-3(Acad) B-1/2011-Vol-V-9200-9207 on dated 21/12/2024 the subject cited above we hereby submitting the required documents related to SSR. Please consider the same.

Thanking you.

Yours sincerely

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Principal

Principal,
SIRDA Polytechnic,
Naulakha, P. O. Kanold,
Sundar Nagar, Mandi (H.P.)

HIMACHAL PRADESH TECHNICAL UNIVERSITY, HAMIRPUR (HP)

Self Study Report (SSR) for Academic Audit of Colleges

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Principal,
SIRDA Polytechnic,
Naulakha, P. O. Kanald,
Sunder Nagar, Mandi (HP)

**SELF STUDY REPORT (SSR)
(PART-I & PART-II)**

For

Academic Audit

By

Affiliating Colleges/Institutions

Name of College/Institution: SIRDA POLYTECHNIC SUNDER NAGAR

For the Year: 2025-2026

Submitted to:

**Himachal Pradesh Technical University, Hamirpur -
177001, H.P.**


Principal,
SIRDA Polytechnic,
Naulakha, P. O. Kanold,
Sunder Nagar, Mandi (H.P.)



HP Technical University, Hamirpur (HP)
Academic Audit
SSR Proforma to be submitted by Affiliated Institutions

GENERAL
Profile of College/Institution

1. General information

Name and full Address of the College/Institution with PIN	
SIRDA POLYTECHNIC TAROT, NAULAKHA, SUNDER NAGAR, H.P. PIN. 175019	
Website	www.sirda.in

2. Contacts for Communication

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
PRINCIPAL	DEVENDRA SINGH RATHORE	01907 262512	9414255548	01907262312	Sirdapoly512@gmail.com
PRINCIPAL	POONAM CHAUDHARY	01907 262512	8894778904	01907262312	Sirda.edu@gmail.com

3. Establishment Details

Establishment Date of the College/Institution	07/08/2009
Status prior to Establishment, if applicable	NA

4. Accreditation Details

AICTE/PCI approval date & reference	First: AICTE -07/08/2009 (B. Tech & Polytechnic)
With Name of Course(s) (Non-AICTE/Non-PCI courses: write „Not Applicable“)	Latest: PCI – 29/08/2024 (B. Pharmacy & D. Pharmacy)
HPTU approval date & reference	First: 30/08/2012 (B. TECH)
With Name of Course(s)	Latest: 11/09/2024 (B. Pharmacy)
NAAC rank/grade	NA
NBA rank/grade	NA
NIRF rank/grade	NA

5. Location, Area and Activity of Campus

Campus Type	Address	Location	Campus Area in Acres	Builtup Area in sq. mts.	Programmes offered
Rural, private Self financed	Tarot, Naulakha, Sundernagar	At Chandigarh- Manali Highway	15 Acre	78.09 3979.85sqm	B. Pharmacy, D. Pharmacy & Polytechnic

(Signature)
Principal,
SIRDA Polytechnic.

6. Built-up Area Details (Sq. Meters)

i) Administrative and Amenities/Circulation Area in Sq. Meters

Faculty/Stream	Intake of students	Administrative Area			Amenities/Circulation Area		
		Required	Available	Deficiency	Required	Available	Deficiency
Engineering		250 sqm for intake of 300			750 sqm for intake of 300		
Pharmacy	60	100 sqm for intake of 100	100sqm	NA	100 sqm for intake of 100	100sqm	NA
Management		100 sqm for intake of 100			100 sqm for intake of 100		
Total	60		100sqm	NA		100sqm	NA

¹Administrative area includes: Principal's office, main office, faculty seating area, store, reception area, conference room, strong room, etc.

²Amenities/Circulation area includes: Common rooms for boys and girls, medical facility room, canteen, Post Office, Bank, Cooperative Store, Phone facility etc.

ii) Instructional Area:

Instructional Area	Minimum No. of Rooms		Carpet Area in sqm per Room	
	Required	Deficiency	Required	Deficiency
Class rooms/Engg/Pharmacy/Management	Total Number of Divisions per Year x Total Duration of Course in years x 0.5	NA	66 (For a division of 60) 33 (For a division of 33)	NA
Tutorial Rooms Engg/Pharmacy/Management	25% of Total Class Room	NA	33	NA
*Laboratory for First Year	4 (which includes 2 laboratories for Basic sciences)	NA	66	NA
Laboratory other than first year	2 per course per year up to intake of 180 per course	NA	66	NA
Laboratory for Post Graduate Courses	1 per Course	NA	66	NA
Additional Laboratory/Workshop for "X" Category Courses	1	NA	200 (For UG)	NA
Drawing Hall (Engg)	1 (Up to an intake of 600)	NA	132	NA
Computer Centre	1 (up to an intake of 600)	NA	150	NA
Seminar Hall	1	NA	132	NA
Library	1	NA	400	NA
Language Laboratory	1	NA	33	NA

- "X" Category Courses such as Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and Allie/Relevant Courses shall require an Additional Laboratory/Workshop.
- Additional 5 labs per Course, if number of Branch is more than 2 per Course

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COWS Analysis
[Challenges, Opportunities, Weaknesses & Strengths]

Institutional Challenges:


- Increasing students' admission
- Educating the slow learners
- Managing the overhead cost and maintain the available resources
- Inadequate financial support from the Central and State Government for self-financed institutions
- Tangible gaps between existing curriculum and industry expectations
- High affiliation fee.

Institutional Opportunities:

- Offering pre-placement internship and continuous training
- Supplementing online learning through SWAYAM
- Providing system with net facilities for online courses
- Offering Value Added Courses in the emerging areas
- Promoting Intellectual Property Rights culture among students and staff
- Giving teaching-learning opportunities to all stakeholders such as students, staff
- Availing facilities in research activities
- Encouraging industrial and in-house projects
- Incorporating the language laboratory to improve the language skills
- Allowing the students to participate in all curricular, co-curricular and extra-curricular activities
- Utilizing the library in extended working hours

Institutional Weaknesses:

- A few numbers of industrial consultancy
- Less registration of professional bodies shortfall of getting larger research projects
- Lack of out of state students' admission
- Location of the college far away from the industry area
- Lack of industry exposure due to socio economic condition
- Poor communication skills
- Students' enrolment with low cut-off


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Institutional Strengths:

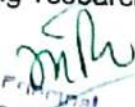
- Good infrastructure with ICT class rooms and well-equipped laboratories
- Qualified, experienced faculty members and committed workforce
- Student-friendly environment safe and secure learning communities, students' associations and clubs
- Following Choice-Based Credit System (CBCS) as per the HPTU University curriculum
- Providing Outcome-Based Learning with defined objectives
- Arranging industrial visit based on syllabus
- Excellent digital library
- Scope for peer learning and knowledge sharing
- Committees, cells and clubs to enhance participative administration
- Incubation facilities and innovation centres
- Financial assistance to economically challenged students
- High-speed fibre optical internet connectivity with Wi-Fi Providing 100% placement opportunity
- Training and motivating the learners to become entrepreneurs
- Conducting motivational, technical, skill based and value added courses
- Transparent and decentralized governance with defined roles and responsibilities
- Implementation of good practices such as establishment of green campus , Herbal garden, Canopy garden and ban on single use plastics and implementation of digital initiatives
- Obtaining financial assistance for students' projects Encourage Sports, fine arts and research & development activities.



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Criteria wise Summary

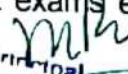
- 1. Curricular Aspects:** SIRDA POLYTECHNIC is strictly follows the curricula and syllabi prescribed for all UG Program. Students are offered the Choice-Based Credit System (CBCS) syllabus as per 2017 Regulation. Academic calendar is prepared tentatively and it is updated semester wise, based on the academic schedule and internal assessment schedule provided by HPTU. The timelines are given by the university are strictly adhered for effective planning and implementation. Attendance and internal assessment marks are uploaded in the web portal of Controller of Examination (COE) web portal as per the university schedule. The institution is committed to inculcate human, environmental values, and professional ethics to the students to transform them into socially responsible, academically, excellent, technical skilled, physically industrious, psychologically disciplined, spiritually enlightened and socially liable to serve the nation at large. In addition to the curriculum, each department is conducting minimum one value added course for every academic year to enhance their carrier development. Furthermore, to improve teaching learning process and overall development of the institution, feedback is collected semester wise from students, staff and year wise from employer and alumni. Feedback analyzed by the HODs' and corrective measures are taken in the upcoming semester.
- 2. Teaching-learning and Evaluation:** The approved intake of SIRDA POLYTECHNIC is 60 for each program. It gives an opportunity to the students who are culturally, socially and economically challenged to fulfil their technical education dreams. One third of the admitted students are belonging to the SC category. SIRDA POLYTECHNIC is recruiting only full-time faculty with high profile for maintaining student-faculty ratio as per the norms of the HPTU and PCI. All faculty members are completed their research program. In parallel with regular curriculum delivery to augment the teaching learning process, students' centric methods such as workshops, symposiums, conferences, Mini projects, peer group teaching and industrial training are conducted. Internal assessment is conducted as per HPTU schedule that is displayed on the notice board also sent through students' WhatsApp group. Grievances are recorded and rectified within a day, if any. External assessments and grievances are carried over as per HPTU procedure. The average pass percentage is satisfactory and the overall out turn of the students' getting degrees are also very good.
- 3. Research, Innovations and Extension:** SIRDA POLYTECHNIC encourages and motivates the faculties and students to focus on research to promotes a research culture. The institution encourages the faculty for submitting research proposals to


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funding agencies. Research findings are presented by the faculty and students in various conferences. Students are motivated to participate in Mini projects expo, project contest and insisted to publish the research work in various reputed journals. Awareness on research methodology and Intellectual Property Rights (IPR) is given to the students and staff. Innovative ideas are converted into prototype model. Seminars are organized to bring awareness on recent technology among the staff and students. Faculty have organized, participated and presented their research work in National and International Conferences. Innumerable research papers and a few books are published by the faculty members. Innovative ecosystem paved way to fill patent. Institute has an Entrepreneur Development Cell (EDC) and Institution Innovation Council (IIC) promotes entrepreneurship and innovative skills among students. It creates path to build businesses through interaction with successful entrepreneurs. Students are sensitized towards health, hygiene and environmental issues through National Service Scheme (NSS) by organizing various programs like awareness camps, road safety, healthy living, fire safety, rallies, tree plantations, blood donation etc.

4. **Infrastructure and Learning Resources:** SIRDA POLYTECHNIC has lush green, calm and beautiful campus with 15 acres of land with built up area of 3979.85sqm covered with green shady trees. The college has airy, ventilated and well-furnished smart class rooms, library, tutorial halls, drawing halls, workshops, well equipped laboratories for all the departments, incubation centers, conference hall, research and development cell. Administrative area includes principal office, administrative office, Internal Quality Assurance Cell (IQAC), admission cell, reception and guest room. Amenity area consists auditorium, gym, yoga hall, canteen, staff residencies, security room, etc. Six percent of amount has been spent for augmenting infrastructure. SIRDA library is fully automated, the available e-resources are viz. DELNET for accessing ejournals and local chapter. The smart class room and 100 computers are provided to enhance teaching learning process of each department with IT facilities. Wi-Fi facility provides sufficient bandwidth of 300 Mbps speed. Electrical amenities are maintained periodically and in emergency with the help of skilled manpower of the campus. Institute conducts various sports competitions, such as intra and inter collegiate sports. The playground facility is also shared for the benefit of nearby government schools' students. The college caters to the needs of all major outdoor/indoor games, yoga and cultural events with adequate facilities. The college website (www.sirda.in) is updated frequently.
5. **Student Support and Progression:** SIRDA POLYTECHNIC makes an extreme effort to provide the necessary support for the students to attain positive experiences for learning in the campus and to facilitate their holistic development and progression. The institute supports students for getting scholarships such as Prime Minister's Scholarship Scheme (PMSS), First Graduate (FG), Backward Class (BC)/Most Backward Class (MBC), Scheduled Class/ Scheduled Tribe (SC/ST), 7.5% reservation for government school students and minority (Merit cum means) scholarships offered by the central and state governments. Also, the management provides financial (Scholarship and Free ship) assistance to the students' who are economically and socially challenged, meritorious, sports students etc. Beyond curriculum, various programs such as soft skills, communication and language skills, life skills, and computing skills are organized. Career counseling and guidance for competitive examinations such as GPAT, State government exams etc. are offered by SIRDA


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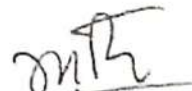


SUNDERNAGAR INTEGRATED RURAL DEVELOPMENT ASSOCIATION NAULAKHA DISTT MANDI (H.P.)			
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-2024			
PARTICULARS	AMOUNT (RS)	PARTICULARS	AMOUNT (RS)
Accounting Charges	9440.00	Gross Receipt	17281914.00
ADVERTISEMENT	68250.00	Other Receipt	1214174.00
Advertisement Expenses	5000.00	Interest Income	288741.00
Affiliation Fees B Pharmacy	295000.00	Other Income	41314.00
Affiliation Fees Diploma and D Pharma	20000.00	Payment From Food Office	224.00
Affiliation / Inspection Fees DMLT	20000.00	Sport Authority of India	500000.00
AICTE Approval Fees	100000.00	Degree Fee	5000.00
Application Processing Fees	5900.00	PMKVY	397351.00
Bank Charges	1968.24		
Centre Creation Fees B Pharmacy	120950.00		
Centre Creation Fees B Tech	73750.00		
Centre Creation Fees Diploma	10000.00		
Interest	585000.00		
Charity and Donation	5100.00		
Consumable General Expenses	1098.00		
Counselling Fees B.Pharmacy	88500.00		
Counselling Fees Diploma	50000.00		
Electricity Expenses (Chairman SD-1)	484592.00		
EPF Deposited	116731.00		
Finance Officer HPTU	862400.00		
Freight Inward	5080.00		
General Expenses	8125.00		
Hostel and Mess Expenses	813465.00		
Inspection Fees B Pharmacy	88500.00		
PCI Fees B Pharmacy and D Pharmac	354000.00		
Printing and Stationery	15440.00		
Salary Expenses	6883357.00		
TDS	15700.00		
Telephone Expenses	7679.00		
Website Charges	13570.00		
Building Repair & Maint	948690.00		
Depreciation	5378684.61		
To Net Profit	2272748.15		
TOTAL	19728718.00	TOTAL	19728718.00

PLACE :- MANDI
DATED:-14-09-2024

AUDITORS REPORT:-
In terms of our audit report of even date annexed.

for: HANMITECO
CHARTERED ACCOUNTANTS
Chartered Accountants
CA. NARESH KUMAR
M.No. 98389
Partner (H.P.)
FRN. 020319N


Principal,
SIRDA Polytechnic,
Naulakha, P. O. Jalandhar
Sunder Nagar Mandi

SUNDERNAGAR INTEGRATED RURAL DEVELOPMENT ASSOCIATION NAULAKHA DISTT. MANDI (H.P.)			
RECEIPT & PAYMENT ACCOUNT FOR THE YEAR 2023-24			
PARTICULARS	AMOUNT (RS)	PARTICULARS	AMOUNT (RS)
To Opening balance		Accounting Charges	9449.00
Cash in hand	163506.02	ADVERTISEMANT	68250.00
Cash at bank	4752433.14	Advertisement Expenses	5000.00
Gross Receipt	17281914.00	Affiliation Fees B Pharmacy	295000.00
Other Receipt	1214174.00	Affiliation Fees Diploma and D Pharmacy	20000.00
Interest Income	288741.00	Affiliation / Inspection Fees DMLT	20000.00
Other Income	41314.00	AICTE Approval Fees	100000.00
Payment From Food Office	224.00	Application Processing Fees	5000.00
Sport Authority of India	500000.00	Bank Charges	1968.24
Advance Recovered	319000.00	Centre Creation Fees B Pharmacy	120950.00
PMKVY Receipt	807241.08	Centre Creation Fees B Tech	73750.00
Degree Receipt	5000.00	Centre Creation Fees Diploma	10000.00
Security	19000.00	Charity and Donation	5100.00
		Consumable General Expenses	1098.00
		Counselling Fees B Pharmacy	88500.00
		Counselling Fees Diploma	50000.00
		Electricity Expenses (Chairman SD-1)	484592.00
		EPF Deposited	116731.00
		Finance Officer HPTU	862400.00
		Freight Inward	5080.00
		General Expenses	8125.00
		Hostel and Mess Expenses	813465.00
		Inspection Fees B Pharmacy	88500.00
		PCI Fees B Pharmacy and D Pharmacy	354000.00
		Printing and Stationery	15440.00
		Salary Expenses	6883357.00
		TDS	15700.00
		Interest	585000.00
		Telephone Expenses	7679.00
		Website Charges	13570.00
		Loan Repaid	3100000.00
		Building Repair	948690.00
		Addition in Fixed ssets	2624988.00
		Advance	300000.00
		Security Refund	2000
		FDR	5073959.00
		Tax Deducted at Source	130177.00
		Payment to Creditors	20857.00
		To Closing balance	
		-Cash In hand	189646.02
		-Cash at bank	1883634.98
TOTAL	25392547.24	TOTAL	25402547.24

AUDITORS REPORT:-

In terms of our audit report of even date annexed.

PLACE :- MANDI
DATED:-14-09-2024

for: HANMITH CO
CHARTERED ACCOUNTANTS
Chartered Accountants
NARESH KUMAR
M.No. 98389
Partners (H.P.)
FRN. 020379N

mkr
Principal,
SIRDA Polytechnic,
Naulakha, P. O. ...

STATEMENT OF CAPITAL FUND AS ON 31-03-2024	
PARTICULARS	AMOUNT (RS.)
Opening balance	20340856.10
Add	
Less: Net Profit/Loss/College	2272748.15
Less: TDS & Other	548589.00
TOTAL:-	28065014.25

SCHEDULE OF FIXED ASSETS FOR THE YEAR ENDED ON 31ST MARCH 2024							
PARTICULARS	OPENING BALANCE	ADDITION BEFORE SEP.	ADDITION AFTER SEP.	SALE	TOTAL	DEPRECIATION	CLOSING BALANCE
Land	6386210.00	0.00	0.00	0.00	6386210.00	0.00	6386210.00
Books	399328.72	35500.00	82173.00	0.00	517001.72	47591.52	469410.20
Computer	6244.02	0.00	0.00	0.00	6244.02	2497.61	3746.41
Furniture	870621.28	0.00	0.00	0.00	870621.28	87062.13	783559.15
Equipment	2600255.40	786267.00	74614.00	0.00	3461136.40	342382.94	3118753.46
Electricity Equipment	306468.14	0.00	0.00	0.00	306468.14	30646.81	275821.32
Acquaguard	0.00	0.00	15000.00	0.00	15000.00	750.00	14250.00
Atta Kneading Machine	0.00	0.00	39530.00	0.00	39530.00	1976.50	37553.50
Sport Equipment	181993.75	148022.00	52400.00	0.00	382415.75	53432.36	328983.39
Bus	210852.49	0.00	0.00	0.00	210852.49	31627.87	179224.61
Building	46623468.05	19000.00	1331482.00	0.00	47973950.05	4662346.81	43311603.25
TOTAL:- A	57585441.84	988789.00	1595199.00	0.00	60169429.84	5260314.55	54909115.29
NSDC							
Photostat	41802.59	0.00	0.00	0.00	41802.59	6270.39	35532.20
Computer	783.82	0.00	0.00	0.00	783.82	313.53	470.29
Furniture	247538.26	0.00	0.00	0.00	247538.26	24753.83	222784.43
Finger Print Machine	15255.59	0.00	0.00	0.00	15255.59	2288.34	12967.25
Lift	361816.17	0.00	0.00	0.00	361816.17	54272.43	307543.75
Water Cooler	13510.75	0.00	41000.00	0.00	54510.75	5101.61	49409.14
Oxygen Gas Cylinder	5213.25	0.00	0.00	0.00	5213.25	781.99	4431.26
Sewrage Treat Plant	60079.92	0.00	0.00	0.00	60079.92	9011.99	51067.93
Equipment	155759.64	0.00	0.00	0.00	155759.64	15575.96	140183.68
TOTAL:- B	901759.98	0.00	41000.00	0.00	942759.98	118370.06	824389.93
TOTAL:- A+B	58487201.83	988789.00	1636199.00	0.00	61112189.83	5378684.61	55733505.22

LIST OF CASH & BANK BALANCES AS ON 31-03-2024	
Cash In Hand	189646.02
BOB (0964010003053)	3233.00
BOI (7210210000005)	3402.82
HGB 29110	2558.79
PNB (0911000102115108)	8206.60
PNB (3034000100094079)	2188.14
SBI 11312777108	1832063.63
SBI 651100748	31982.00
TOTAL:-	2073281.00

LIST OF SECURED LOAN AS ON 31-03-2024	
PNB (0911009300010943)	38405735.15
TOTAL	38405735.15



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Naulakha, P. O.
Sunder Naurat

DETAIL OF RECEIVABLE AS ON 31ST MARCH 2024	
Healthy Environment Chennai	
HPSEB Ltd Sunder Nagar	364700.00
PWKVY Receipt (NSDC) Receivable	1461181.00
PWKVY Receipt Receivable (AICTE)	557752.92
PNB Interest Receivable DL (Over Charged)	3512025.00
PNB Interest Receivable FDR 40.00 Lakhs	519984.00
Rebate Receivable	1201708.00
TOTAL	1356699.19
	8974050.11

SUNDRY CREDITORS AS ON 31ST MARCH 2024	
PARTICULARS	AMOUNT(RS.)
Raj Kuman	100000.00
TOTAL	100000.00

DETAIL OF GROSS RECEIPT	
B Pharmacy Fees Received	6150000.00
B Tech Fees Received	1242001.00
Diploma Fees Received	5031801.00
D Pharmacy Fees Received	3103450.00
Hostel Fees	1709998.00
M Tech Fees Received	40000.00
Fine Received From Students	4664.00
TOTAL	17281914.00

Other Income	
Computer Lab Rent	27068.00
Income tax refund	6820.00
Elec Charges received Vmart	140286.00
Rent Received From V Mart	1040000.00
TOTAL	1214174.00

LIST OF ADVANCE TO PARTIES AS PER 31 MARCH 2024	
DR. ANIL KUMAR RAMPUR	100000.00
SERVANT KUMAR RATTI	200000.00
Other	15255.07
TOTAL	315255.07




 Principal,
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Annexure - XXI



STPC
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Naulakha, P. O. Kanala,
Sunder Nagar, Mandi (HP)



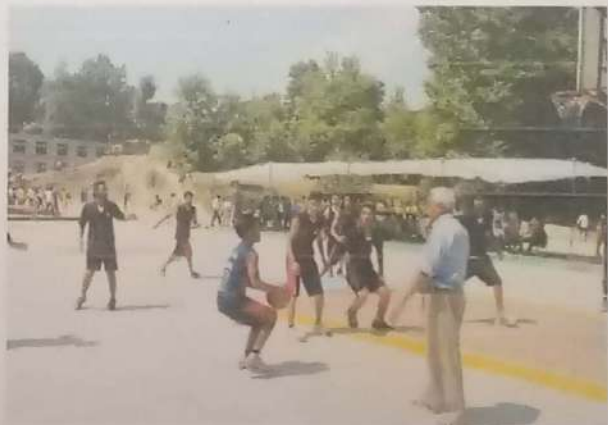
mike
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SIRDA Polytechnic,
Naulakha, P. O. Kanoid,
Sunder Nagar, Mandi (HP)



Orly

Principal,
BINA Polytechnic,
Naulaha, P. O. Naulah
Kendari Nggas, Maluku

SPORTS FACILITIES



Principal

Principal,
SIRDA Polytechnic,
Naulakha, P. O. Kanald,
Sunder Nagar, Mandi (HP)



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SIRDA Polymers Ltd,
Naulakha, P. O. Kanold,
Sunder Nagar, Alwar (Raj)



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SIRDA Polytechnic,
Naulakha, P. O. Koroid
Sunder Nagar, Mandi